

MAWS Peer Review Worksheet: Self-assessment

Please bring this checklist to peer review to share with your reviewers.

Prior to peer review, have you checked your charts for the following issues?

Identification

- Midwifery practice ID on each page
- Client ID on each page
- All entries dated
- Allergies to medications prominently displayed
- Rh factor / Rubella status prominently displayed

Documentation

- Documentation of medications and supplements
- Smoking and/or drug use documented
- Consent forms are signed and in the chart
- Client informed in writing of midwife qualifications (midwifery IC)*^{RCW 18.50.105}
- Record of administration/refusal of newborn eye prophylaxis*^{WAC 246-100-202}
- Newborn exam and APGARS recorded
- Washington State metabolic screen performed in accordance with state requirements*^{RCW 70.83.020}
- Client satisfaction with care evaluated and documented
- HIPAA compliant records release on file
- Policy, procedure, or guideline for all legend drugs used*^{WAC 246-834-250}
- Information on HIV testing made available to client*^{WAC 246-100-036}
- Prenatal testing and cord blood banking info given to client*^{RCW 70.54.220}

Self-evaluation questions

- If another midwife were to take over my practice due to sudden illness or unforeseen events, would she/he be able to follow my notes and find clear documentation of client problems?
- How hard do I need to look in my chart to find a client problem list, documentation of medications, allergies, Rh factor, etc.?
- If I am unable to find critical and pertinent client information in timely manner, what can I do to facilitate this?
- If you were hospital staff, would you be able to attribute each page of the chart, when viewed individually, to a particular client *and* practice?

*Denotes relationship to RCW or WAC